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Topic/Subject	Discussion	Recommendation
I. Call to Order and Introductions	Chair Altonen called the meeting to order at 2:02pm. Chair Altonen conducted a roll call of members present. New members introduced themselves. Quorum was met.	
II. Review of the Agenda and Approval of Minutes	Chair Altonen reviewed the agenda with the Task Force members. Chair Altonen reviewed the October meeting minutes. A motion to approve the meeting minutes was made by Senator Boysko and the motion was seconded by Delegate Delaney. The minutes were approved.	
III. Public Comment	One person provided public comment. Mary O. expressed concern over the two-minute public comment FOIA rules. Mary O. expressed that two minutes is not sufficient time for folks with disabilities or trauma to adequately address the Task Force and spoke to the need to increase two-minute limit.	
IV. Committee: Remaining Deliverables	<p>Chair Altonen opened the floor for Task Force members to discuss the development of educational materials for hospitals, healthcare providers, rape crisis centers, children’s advocacy centers, and others. Dr. Foster suggested no paper materials and to generate a short video or recorded slide deck. Brent Rawlings, a representative from VHHA, agreed that VHHA could assist in the development of the educational videos given that the Task Force can provide the content. Chair Altonen shared that the model documents will be posted to the VDH website soon. The Task Force decided to form a sub-committee to address the education materials. Members of the sub-committee include Ariel Ward, Dr. Foster, and Genevieve Lohr. The sub-committee will meet in January to draft content for the educational materials.</p> <p>Chair Altonen introduced the next Task Force deliverable: drafting recommendations for telemedicine. Caitlin Yerkes shared her experience with providing telemedicine to support nursing staff performing forensic exams. The Task Force questioned the legal ramifications of telemedicine. The Task Force decided to form another sub-committee to investigate the legal landscape of telemedicine and draft recommendations. The telemedicine sub-committee includes Dr. Laaksonen, Caitlin Yerkes, and Ashley Balcombe. The telemedicine sub-committee will plan to meet in January.</p>	

<p>V. Other Business</p>	<p>Chair Altonen opened the floor for the Task Force to address other business. Bonnie Price requested an update on hospitals' submissions of model documents. Kim Beazley reported the hospitals' submissions are still in review.</p> <p>Delegate Delaney requested legislative recommendations for upcoming General Assembly.</p> <p>Bonnie Price requested clarification on definitions for ambulatory surgery centers, urgent care clinics, and circumstances when forensic nurses are not available as treatment or transfer facilities under code. The Task Force discussed how to address the gaps in legislative definitions for these facilities.</p> <p>Bonnie Price also advised that the Task Force should consider how to reimburse for court testimony since there are significant barriers for achieving an expert witness status and judge approval.</p> <p>Chair Altonen shared that a Doodle poll would be sent out to determine the next quarterly meeting date.</p>	
<p>VII. Adjourn</p>	<p>The meeting was adjourned by Chair Altonen at 3:09pm.</p>	